

## EINS Board Meeting Minutes

March 1, 2008

Present-S Melanson, J Gillis, M Hanington, C Gallop, B Shea, B Putnam, S McCurdy Regrets: J Ryan, D Lowe Whycott, D Dexter, A Matthews

- 1.0 Call to Order (10:00)- B Putnam
- 2.0 Approval of Agenda (10:05)- S Melanson, M Hanington
- 3.0 Minutes of last meeting (10:10)- B Shea, C Gallop
- 4.0 Committee Reports (10:20)
  - 4.1 Treasurer- Sarah circulated Income Statement. Credit Union monies have been given out to Programs. Audit will begin in May and should be done in time for AGM. \$2000 will be sent to ECIANS for Lorraine Fox committee as they are taking the lead on this.
    - 4.1.1 Budget- Projected budget for 08/09 was circulated and reviewed. There was discussion around there being additional money left at end of Partnerships. At that time, we will likely send a proposal into DCS in request to keep and use this carry-over. Discussion around Parent Education funding not being utilized as much as it could be. **Motion: EINS will fund a one-time \$50 to parents attending Nova Scotia Hearing and Speech workshops. S Melanson, S McCurdy.** Brenda will write a letter to NSHSC to address our concerns with mandatory participation, and to notify them of our new funding option for parents. **Motion: accept treasurer's report as presented. S Melanson, S McCurdy. Motion accept projected budget as presented. S Melanson, S McCurdy**
  - 4.2 Parent Support Committee- no report
  - 4.3 PR/ Fund-raising- EINS logo keychains are now available at \$5 each. Those interested can contact Caroline, and they will be brought to the AGM as well. Cost was approximately \$2300. T-Shirt orders have been placed, they should be ready in 2 weeks. A second order will be placed at a later date.
  - 4.4 Membership- Newsletter is in progress. Mary is doing a section for the Parent Corner. Jenny will add *Canadahelps* information so that all programs will be aware of online donations that can be made. Info on UEY conference will go in the next newsletter as well.
    - 4.4.1 Brochures- we will order 200 more. Jenny will check into pricing on less expensive paper.
  - 4.5 Advocacy, Research and Development- Barb is still working on a binder for new EINS members. Barb will do up three and have them available for new Board Members at the AGM.
  - 4.6 Partnership for Inclusion- Brenda shared some information about the Partnerships end of project retreat, along with program updates.
  - 4.7 Web Development Committee- Discussion around adding video to website. We can look into adding a slide show, with the possibility of adding clips from the video that would require a lower number of consents from individuals involved.
  - 4.8 Chair- Brenda has been attending meetings w. DCS and other items as address elsewhere in agenda.
- 5.0 Business Arising from the minutes (11:20)
  - 5.1 DCS meeting- EINS executive met with DCS Feb 13<sup>th</sup>. Reviewed highlights on conference call. Our response letter was sent out, and Denise Stone has indicated that her minutes are to be sent out as well. Next Friday will be 3 weeks at which time we were told we would have a response from DCS. Brenda will contact Geoff (Progress centre chair) re: reviewing our service agreement legally. Sarah will prepare a timeline of our actions around the service agreement thus far. Brenda will notify programs of our plan of action, asking for support in our next move. In the event that we do hear from

them in time, we will ensure that if a committee is suggested, an appropriate terms of reference is set up around it and that movement will occur in a timely manner. **Motion: On Friday, March 7<sup>th</sup>, EINS will contact w. Darryl Dexter, leader of the opposition, to discuss our current situation and contractual difficulties. S Melanson, C Gallop** This letter and will be CC'd to Programs and DCS.

- 5.2 Credit Union- Credit Union will hold their AGM in April, they would like a parent who is receiving service to speak for 15 minutes. Barb will look into this as she may have a parent in mind. Jenny will send out an email asking for pictures to be included in a powerpoint presentation for Credit Union for which they have consent. A consent for these purposes should be included as well. EINS has applied for PR project as offered through Credit Union. If we are chosen, it will mean new PR materials and the possibility of a new website.
- 5.3 Lorraine Fox Conference- ECIANS will take a lead on this. Brenda did pass forward the suggestion about Dealing with Difficult Families conference.
- 5.4 Desjardin Financial Planning- no report
- 5.5 Dr. Bryson- Seems the issue has been resolved as there was very little response from Brenda's email to programs.
- 5.6 Rose Coach- letter went out to welcome Rose Coach to her new position.
- 5.7 Parenting Journey Training- we have a meeting on March 12<sup>th</sup> w. Marika Latham to discuss the training piece. 5 Early Intervention programs will be participating. Brenda will request that all staff at each program be trained. Executive will inform board of the course of action after meeting on the 12<sup>th</sup> takes place.

#### 6.0 New Business (1:20)

EINS Storm Policy- Personal decisions can be made. People need to be able to be contacted (especially via cell phones) in the event a meeting needs to be rescheduled. People should not feel pressured to make a decision to come if they are not comfortable with winter driving.

- 6.1 Correspondence- Donner Canadian Foundation Awards correspondence received, Brenda will follow up on that. Sympathy cards were sent to Tricia Morse and Isabel denHeyer.
- 6.2 Meeting Time- we are trying to keep to our 10-2 hour deadline for EINS Board meetings. Use of a revised agenda format should help ensure we do not run long.
- 6.2 EI Month – February

OHS meeting was held. Other initiatives were out as well including t-shirts, keychains, nametags etc. Individual programs did lots of great things within their communities as well.

#### 6.4 AGM

6.4.1- Location- We are probably looking at Halifax, Sarah will check into a location. Date of June 6<sup>th</sup> was decided on. Brenda will send out details which will go in the newsletter.

6.4.2 - Format- will be discussed further at next meeting.

6.4.3- Topic ideas- Brenda will continue to receive feedback from programs on what they are most interested in.

6.4.4-Nominating Committee- Barb and Caroline will make up nominating committee.

#### 7.0 Next meeting date (1:50)- April 12<sup>th</sup> @ 10am

#### 8.0 Adjournment