

## EINS Board Meeting

June 6, 2008

### Minutes

Present: M Hanington, J Gillis, C Gallop, B Putnam, S Melanson, B Shea, J Ryan, D Lowe Whynott, D Dexter, S McCurdy Regrets: A Matthews

- 1.0 Call to Order-Brenda, 9:05
- 2.0 Approval of Agenda- S. Melanson, B. Shea
- 3.0 Minutes of last meeting- Deferred to September
- 4.0 Committee Reports
  - 4.1 Treasurer- Cye Mayo presented financial statements. He suggested that we begin to include mileage rate amounts in our minutes, as well as facilitator/bookeeper rates of pay. We also need to be sure payroll deductions are up to date as well as HST (this should be reflected in minutes, especially AGM). We should also get Credit Union Memorandum of Understanding from Credit Union ASAP. **Motion to accept financial statements as presented/ changed (\$310,475 figure on Pg. 2 to be changed to \$345,475) with total revenue as \$444,475, expenditures at \$434,320 and surplus at \$10,155. (S. Melanson, B Shea)**
  - 4.2 Nominating- Barb and Caroline shared their report. Caroline is leaving the EINS board. ☺ Western region- Denise is staying on, Donna will be coming on as Treasurer in Sept. 2008. Northern Region – Brenda will return as chair, Barb and Susanne to stay on as well. Central Region – Ashley, Sarah (who will become Vice Chair in Sept 2008) and Jenny, who will stay on as secretary. Eastern Region – Bernie and Janice will stay on. Mary Oxner will come on board from Northern Region.

In our by laws, it is stated that it is possible to pay a volunteer on the EINS board. **Motion: Starting Sept. 1<sup>st</sup>, 2008, Donna Dexter as treasurer, will receive a \$1200 honorarium to be paid over seven months (S. Melanson, C Gallop).**
  - 4.3- Sarah has been in contact with Suzanne from the Hay Group and has negotiated a potential salary review to be completed for approx. \$10,000. They would do a review and come up with a suggested salary based on comparison with like public sector employees. Research and Development committee could work on this. **Motion: We proceed as discussed and contract the Hay Group to evaluate positions within Early Intervention programs to a total cost of \$15,000 (S Melanson, C Gallop).**
- 5.0 AGM details- We have door prizes this year! We can get people to write their name on a paper and submit into a hat. ☺ Thanks Janice Ryan!
- 6.0 Next meeting date- September 08
- 7.0 Adjournment- 10:00