

EINS Board Meeting Minutes
January 17, 2009

Present: J Gillis, B Putnam, A Matthews, M Hanington, B Shea, J Ryan, M Oxner, D Lowe Whynott
Regrets: B Borden, S Melanson, D Dexter, S McCurdy

1.0 Call to Order (10:00)- B Putnam

2.0 Approval of agenda- J Gillis, A Matthews

3.0 Minutes of Last Meeting- Amendments- Pens will not be ordered at this time.
Newsletter has been completed & added to website. M Oxner, D Lowe Whynott

4.0 Committee Reports

4.1 Treasurer- Statement shared and reviewed. Mary O. indicated that she would like to see a balance sheet to accompany the EINS financial statements as this helps make them more complete. Discussion around 10% being taken from Parenting Journey on an annual fiscal basis as opposed to an amount for us based on each chunk of money given. This would mean we take 10,000 again in April for management fees for the upcoming fiscal year. Mary H suggested a separate revenue line for greeting cards. M Oxner, B Shea

4.2 Parent Support Committee- no report presented, although Mary O noted that some university students at St. FX are working on a booklet including financial considerations for families. This will be shared with EI Programs when complete.

4.3 PR Fundraising- Info on the note cards was shared, along with memo pads. 1000 were ordered and will be shared with EI programs for EI month. Keychains are still available through Caroline Gallop, and t-shirts can be ordered at any time through Jenny Gillis.

4.4 Membership- will be renewed at AGM. A notice can be sent to those who need renewal that will not be at AGM.

4.5 Advocacy Research & Development- If all goes well, final report from Hay Group will be back to us by February. Brenda will write a welcome letter to new minister, Chris D'Entermont, and inform him of our Hay Group process. We will also let him know that we will be requesting a meeting once the review is back. Antigonish Guys. is meeting with Angus MacIssac on Friday to discuss salaries from a regional perspective. Mary O. will share this with Brenda afterwards.

4.6 Web Development- Discussion around adding CU to website after MOU is developed. Brenda will follow-up on how Anne from CUF would like to see EIP's connect with CU's in their area.

4.7 Chair- Sent a letter to Gaming Assoc. so they can raise money for us. Procedures manual should be wrapped up by end of February, from which point on it will be a living document. ***Motion that all committee reports be accepted as presented. B Shea, A Matthews***

5.0 Business Arising from Minutes

5.1 Credit Union- Brenda shared old MOU between EINS & Credit Union, and suggested making a few suggested revisions to share with Anne from CUF. She will make changes and forward to BOD before sending to Anne.

5.2 Lorraine Fox Conference- Brenda will email Tricia about what the results of finances were for this conference.

5.3 EI Month- Ashley will send out a package with a reminder to EI Programs about all initiatives that are going on at the moment, and include note pads for staff and board (more notepads can be purchased - \$10 for pack of 20), t-shirt forms and a sample of note cards to all EIP's in celebration of EI Month. Mary O. will let Ashley know about radio public service announcement and how that will proceed. Jenny will follow up on bus signs going up again. Ashley will put these together and send them out.

6.0 New Business

6.1 Correspondence- no report

6.2 New Minister- Brenda will write a welcome letter to Chris D'Entremont new minister for DCS

7.0 Next Meeting Date- March 7th @ 10am, storm date 28th.

8.0 Adjournment- J Gillis, 1:16