

EINS Board Meeting
May 2, 2009
Minutes

Regrets: S Melanson

Present: B Putnam, M Hanington, D Lowe Whycott, D Dexter, S McCurdy, B Shea, B Borden, J Gillis

- 1.0 Call to Order (10:00)- B Putnam
- 2.0 Approval of Agenda (10:05)- M Oxner, B Borden
- 3.0 Minutes of last meeting (10:10)- Insert "Drop in insurance premiums may not be as big as anticipated" under Treasurer's Report. Motion to adopt minutes as corrected D Lowe Whycott, B Shea
- 4.0 Business Arising from the Minutes
 - 4.1 Credit Union- The money from CU has arrived (\$63,000). MOU has been solidified. Discussion around moving EINS bank account to Credit Union.
 - 4.1.1 AGM- Went well. Anne did a nice job of speaking about EINS. We should do up a fact sheet to give to Anne and then later add it to the website.
 - 4.1.2 Application- Brenda will send out an email to programs re: applying for their funding again. Application process can stay the same but the reporting process should be changed to add submission of photos with consent and a filled-out form. \$56,700 will be divided by the 18 programs (\$3150 each).
 - 4.2 EINS AGM
 - 4.2.1 Location- Ashley has been looking into some different Halifax Hotels. Chocolate Lake for around 60 people with soup, roll, sandwiches, veggies, sweets, \$1510 (boardroom 8:30-3:30). MSVU cost was \$195 for the room plus on site catering. Ashley will check out a room in Rosaria. Quality Inn: soup, premium sandwiches, etc. \$1599, \$1523 for half premium, half regular sandwiches, \$1755 for lasagna, ceasar salad, breadsticks plus above. We decided to go with the \$1523 package (premium sandwiches and regular sandwiches, working lunch #2). Non-Violent crisis intervention workshop will take place the day before in Truro, at a cost of \$75 per person (more details to follow). This can go in the newsletter as well. Ashley mentioned asking her parents to do up a door prize or two for us (one for programs, one for those attending). Jenny will ask Anne from CU to donate a door prize as well. Discussion about asking Credit Union to add their logo to our noteads and asking them to cover the costs. We will also ask Anne to bring some cards to the EINS AGM. Janice mentioned asking about setting up a table to the CDSS conference, Jenny will follow up with Susan and David on this.
 - 4.2.2 Nomination Committee- Brenda has nominated Leah Quiltey from the Eskasoni program. No other new nominations so far. There have been some suggestions around inter-board shifts (ie- vice-chair to chair, etc.). Jenny will email membership list to ask about nominations. We need 1 more Western representative associated with an EI program, and 2 parents currently receiving services from and EI program. Barb will send out an email with more specifics on the new members we are looking for.
 - 4.2.3 Agenda- Procedures Manual will be ready for the AGM. When this group meets next time, it will be discussed how the Manual will be presented at the AGM. EINS will print a copy for each program. Discussion around having a guest speaker for that day. It was suggested that we could ask Andrea Waters from IWK rec. therapy or Art Fisher who had done some training at the Parenting Journey, or Isabel denHeyer (re: First Nations programs) to come in and speak. Brenda called Isabel, and

she is available which is great. Julianna Julien could speak on how this relationship has developed thus far. Mary will email Isabel and CC Brenda, to ask if it is possibly for Julianna to speak. An EI who is providing direct service could speak a bit on this as well. Barb will ask about this. We will also be making a presentation to Anne & Jim from CU, thanking them for their support. Brenda will contact TANS and DCS to invite them to our AGM as well. Brenda will ask Caroline to speak about progress of EI as she retires this year. Donna will arrange to have a bouquet to present to her in honor of her years of commitment to EI. EINS BOD will meet at 9, and AGM will meet at 10 or 10:30. Jenny will wait for Brenda to send info on Non-violent crisis intervention, and this will be added to AGM info and sent out in a “save the date” notice.

4.3 Hay Group- had meeting on 28th re: Hay Group info being shared.

4.3.1 Advocacy- Discussion around developing a page to give to EIP’s to providing info on how to approach local officials.

4.3.2 Standing Committee

4.3.2.1 Marilyn Moore- Brenda has been in contact with her, we are on the standing committee for discussion, unless there is an election in which case we are at square one. If we have a topic or something we want raised, we should plant the questions with critics to ensure the discussion points are raised. Tara Gault, policy analyst has offered to help us prepare. Marilyn suggested we do up a powerpoint and have handouts available for the day of discussion. Discussion around who we should contact (ie- Health, Education, etc.) before standing committee. Mary O. will give follow-up calls to all board chairs to see how advocacy is going and see where we can go from here. Discussion around how dept. of education should be funding EI partially for the work we do around school transition. We can do some homework around this. Question raised about whether EIP’s should list Hay Group salaries when submitting budgets this year. Brenda suggested that we send a letter requesting a meeting before June 30th, and if we don’t get one, we will ask programs to withhold their budgets until a meeting is arranged. Brenda will call, send letters and follow-up with DCS, and provincial Education and Health.

5.0 Committee Reports (10:20)

- 5.1 Treasurer- Balance sheet as of end of March 09 was submitted and reviewed by D Dexter. Cye Veinot will be doing our audit again this year in time for our AGM. *Motion to accept Treasurer’s Report with revenue \$47, 277.40 and expenses of \$140,225.22. D Dexter, S McCurdy.* Donna is now attaching mailed out statements to the bank reconciliations, and also looked into having account as a view only account. There is a charge associated to this so for now we will just continue to attach the statements and they will be available at each board meeting and signed off by a signer.
- 5.2 Parent Support Committee- our parent funding has been expanded to include NSHSC. Donna suggested EINS being able to offer \$50 for parents attending “Psychology for You” sessions which are typically free of charge, but costs could cover babysitting, mileage, etc. *Motion: \$50 be offered to parents attending “Psychology for You” sessions through IWK. D Dexter, J Gillis.*
- 5.3 PR/ Fund-raising- Jenny will check with Anne about note pads for June 12th AGM. If CU can’t support this, we will proceed on our own. We are in need of more brochures. Jenny will contact Anne about adding their logo, Brenda will see about getting TANS logo to our brochures and ask Kari about getting them printed (same amount as last time) for AGM.
- 5.4 Membership- Newsletter is almost done. A call will go in the newsletter asking for revisions to the Personnel Policy. Newsletter should include AGM details as well. Info about Barb Boiduk award info will go in as well. Memberships will be renewed at AGM.
- 5.5 Advocacy, Research and Development- Hay Group as discussed above. Discussion around ECIANS role in advocacy (ie-credentialing, etc.).
- 5.6 Web Development Committee- Donna will connect with Anne at the AGM re: changes to be made to website to include CU.
- 5.7 Chair- as above (Marilyn Moore, standing committee, letter to Virginia, ongoing correspondence with Nick Phillips). In contact with Natalie Downey re: Parenting Journey and our

agreement with them, Brenda will follow up on getting something in writing from them re: extension.

6.0 New Business (1:40)

6.1 Correspondence- NS Council of the family membership is due to be renewed (\$100). This will not be renewed this year.

7.0 Next meeting date (1:50)- June 12th at 9am (pre-AGM) and then Sept. 19th at 10am

8.0 Adjournment- B Putnam