

Minutes EINS  
May 17 11  
6 – 7:30  
Via Skype call

Present:

Brenda Putnam, Sarah Melanson, Barb Shea, Myrene Keating-Owen, Mary Hanington, Bernie Borden, Denise Lowe Whynott, Gerry Kysela

Check in 6:30 – It's a historic skype call – Sarah Melanson

Brenda Putnam – it is helpful to either have a headset mike or to keep speaking straight ahead as the mike is on the front of the computer.

Myrene – board governance – committee had meeting to look at job descriptions for board, looking at executive first. Will have some things ready in September to be tried out.

Financials: see report/budget submitted by Donna Dexter. Sarah responded to questions re. funding issues. We are looking to cut costs where we can with one being the introduction of Skype conferences in order to save money on travel. Brenda moves to accept budget/ Barb seconds: budget approved

Audit – in the past have done a full formal audit, last year did a review. this year because of the limited amount of funds that have gone through the books, Donna proposes that a review of internal records to be done by two board members instead of what is done in the past. Myrene moves that internal review be done/ Bernie seconds: motion approved.

Facebook: - Brenda Putnam – Facebook page or group could replace the newsletter and have word out on happenings in a more timely manner. Brenda proposed a group would work as the administrator has to be contacted when people want to join the group. Brenda proposed having the group composed of EI board members and ECIANS members. Brenda proposes getting a group up and going and presenting something at the AGM regarding how to set up something similar and give some leadership to programs re. facebook.

AGM

Friday June 3<sup>rd</sup>

Topic: Fundraising

There will be an update sent out to programs soon with more details on the day.

AGM business will be very short at 9:30.

Ladies auxiliary will provide lunch at the centre

Nominations – 4 members not reoffering. One person has been nominated. Denise, Mary O., Leona and Ashley not reoffering. Barb to circulate updated nomination list and encourage members to solicit members in needed areas.

Meeting adjourned at 7:50.

*Respectfully Submitted,  
Barb Shea*